

say it in french

TERMS & CONDITIONS (August 2026)

I respectfully ask that tuition whether face-to-face or online can be conducted in a quiet and comfortable environment to facilitate focused attention. Tuition normally consists of one-hour sessions. Shorter or longer sessions should be agreed in advance between the client and myself.

RESPONSIBILITIES:

Provision of exercise books and textbooks is the responsibility of the client.

I, the tutor, cannot be held responsible for chaperoning minors, nor guarding a house and household effects while tutoring. Please ensure that a responsible adult is on the premises at all time.

ATTENDANCE:

The minimum charge for the attendance of a session is an hourly rate unless agreed prior with me. If the client is late for the session, the lesson will end at the scheduled time and be charged at the usual rate. If the client needs to end the session earlier than usual, the lesson will be charged at the usual rate.

CANCELLATIONS & NO SHOW:

A minimum of 24 hours' notice is required to cancel a session without incurring a charge. I will offer to reschedule it for a different day within the same week when possible.

If less than 24 hours is provided, full payment for that session will be required. If the client fails to attend the session without any notice (i.e. the client has forgotten), full payment for that session will be required.

PAYMENT:

Payment for each lesson is due by bank transfer either the day before the lesson or on the day of the lesson. An invoice can be provided on request.

Payments can be made either in blocks of 10 lessons or on a half-termly basis (recommended for school-aged children). For half-termly payments, an invoice will be issued at the start of each half-term.